**[Insert Upcoming School Year]**

Braden River High School

Future Business Leaders of America



Officer Application Process

1. Complete the attached forms in pen/ink or by downloading the file from the FBLA Website and completing in Microsoft Word.
2. Check the FBLA Chapter #15198 By-Laws for Officer Duties. Positions available:

(a) President (d) Treasurer

(b) Vice-President (e) Reporter

(c) Secretary (f) Web Master/Historian

1. Submit your completed application into an advisor on or before **[date of final submission]**.
2. Prior to **[insert date]**, you will be contacted to schedule an interview before or after school.
3. Good luck! Your future is calling — BRHS FBLA!

**Advisors:**

Christy Goehring 751-8230 ext. 2381

Lori Kish 751-8230 ext. 2398

WM Gaynor 751-8230 ext. 2319

Dan Crumpler 751-8230 ext. 2321

Mary Thompson 751-8230 ext. 2322

# I. Office Sought

President Treasurer

Vice President Recorder

Secretary Web Master/Historian

# II. Applicant Information

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State \_\_\_\_\_\_\_\_ Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GPA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Years in FBLA \_\_\_\_\_\_\_\_\_\_\_\_\_

# Next Year’s Academy: Next Year’s Class:

# Fine Arts Sophomore

# Business Junior

# Science Senior

# Engineering

Other Clubs & Activities: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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## **III. Parent/Guardian Information & Approval**

Name(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **IV. Additional Information**

Business Courses Taken:

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Awards, Honors, Special Recognitions, and Achievements: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Athletics, Interests, & Hobbies: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Leadership Positions Held:

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Career Aspirations & Other Items of Interest about You:

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**Candidate Statement**

Share with the Officer Screening Committee why you are qualified to be an FBLA leader and contributing member to the tasks and work necessary to run a successful, **student-driven program**. What do you hope to accomplish in your position? What can you contribute towards BRHS’s continued success? How can tasks be performed better through student leadership, accountability, and contributions? What do you offer that is more valuable than your competitors? Why should you be selected for this office?

**Potential Interview Questions to Consider:**

1. Why are you a member of FBLA at BRHS?
2. Explain the reasons you want to be an officer for BRHS—FBLA.
3. Describe the one aspect of FBLA that has had the greatest impact on you personally.
4. Tell about the most rewarding or challenging FBLA leadership situation you have faced. Describe how you handled the situation and the lessons that you learned that you could apply to the future.
5. If you were elected as a BRHS officer, what would you like to accomplish first?
6. Describe the other priorities you would pursue as a BRHS officer.
7. Serving as a BRHS officer is a major commitment of time, energy, and resources. We want FBLA Officers to be “well rounded” and involved in sports and other activities. For example: FBLA only needs about ½ hour per week or 2 hours per month. What will you do to make FBLA #1 in your schedule when necessary? Describe how you would juggle your priorities and responsibilities to ensure you are effectively and efficiently performing your FBLA responsibilities?
8. Discuss your personal goals and plans. Where do you want to be five years from now? How will service as an FBLA officer help you achieve these goals?
9. If you were to facilitate an FBLA Member Meeting as President, how would you go about it? How would you enforce the agenda, maintain order, yet ensure everyone had a good, valuable experience?
10. Communications is always important in any organization. How would you, as an officer of FBLA, ensure that you are maintaining effective communications with other member of the Leadership Team to accomplish the business of the chapter?
11. Your advisors want to create a student organization which is inclusive and demonstrates unity and synergy amongst all members, regardless of race, affiliation or grade/class. As an FBLA Officer, how would you exercise leadership to ensure that members do not feel disenfranchised? How would you ensure that members are not excluded within our FBLA Chapter?
12. It is time to replenish the FBLA account to support activities like the Fall and State Leadership Conferences. How will you mobilize the members to take fundraising seriously? What fundraising activities should FBLA participate in? How can we meet or exceed the accomplishments of other student organizations we have observed during this school year?
13. You are in charge of a committee to arrange the “free-time” activities for the chapter while at the State Leadership Conference. In the past, there has not been group cohesion in scheduling an appropriate group event. No one idea has been liked or accepted by all the members in the last three years. The Committee is supposed to suggest two options in February but has not met that deadline. YOU are now in charge. After researching Orlando and I-Drive — what group event/dinner location would your select for the trip, and how will you get the group to accept you idea?